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Hi Dean, this is Ginny Dues. I am an aide in Sara Baumstark's room at the Primary school. I'm writing to request for some days off in January. My daughter and her husband have been given the opportunity to take their daughters, one of whom is a special needs child, to Disney World, primarily on Disney with a stipulation of taking advantage of this the last week of Jan ., being that is the slowest week of the year for Disney. They made their reservations and now my daughter found out that she will then be about 5 months into a higher risk pregnancy. Her Dr. has recommended that they take another responsible adult along in the case that any issues should arise. I would need to use my 3 personal days (Jan. 25, 26, 27 ) and 2 deduct days (Jan.28 and 29 ). I have OK'ed it with Mrs. Baumstark and Michelle Duncan, and Becky Wietzel has agreed to sub for me that week if I go. She has subbed often in our classroom and knows the children well, so I am comfortable knowing that she would be there. If you could let me know as soon as possible that would be great, as we would definitely want to be on the same flight. Thank you for your consideration.

Sincerely,

Ginny Dues

11/6/15  
